1.1 Definitions

All capitalized terms used and not otherwise defined herein will have the meanings ascribed to them elsewhere in the Agreement (including the Specific Conditions and Service Descriptions referenced herein). In the event of any conflict between the definitions provided in this Service Description and those provided elsewhere in the Agreement, the definitions in this Service Description will control for purposes of this Service Description.

"B2GaaS" means the Orange Business Together as a Service service offer.

"Change" means a modification to the Equipment.

"Chronic Incident" means more than five (5) closed Incident Reports of any Severity Level are reported during the previous four (4) consecutive weeks at the same Location and for the same connection.

"Cisco" means Cisco Systems, Inc. and/or its Affiliates.

"Customer Network" means Customer's local network used to connect the videoconferencing or visual communications system (e.g. all applicable routers, switches, and servers), including the Equipment, to the Orange Network.

"Customer Operations Guide" or "COG" means the customer operations guide required for the Service and described in the separate Service Description for Service Management.

"Device" means a Video Endpoint, PC, smartphone, tablet, or any other physical equipment that allows a participant to connect to a video conference.

"Equipment" means Purchased Equipment and Existing Equipment.

"Existing Equipment" means Vendor video equipment (hardware and software) that is already installed and used by Customer at a Location prior to Customer ordering the Services and for which Orange agrees to provide the Services.

"Incident Report" means the documentation initially created by Orange when an Incident is reported, as well as the set of actions taken or to be taken by Orange to remedy an Incident. Incident Reports are opened reactively when Customer reports an Incident, or proactively when Orange detects an Incident.

"Incident" means a failure in the Proper Operational Condition of the Equipment.

"Interoperability Option" means the optional feature described in Clause 1.5.2 that allows unified communications video customers using Microsoft Teams or Google Meet to interoperate with Customer Video Endpoints on the same video conference.

"Orange Cobranded Operational Support" means the Orange cobranded maintenance service offer as described in detail in the OSS SD.

"OSS SD" means the Service Description for Operational Support Services as set forth in the Publication.

"Proper Operational Condition" means the correct operational status of the Equipment, as defined by Vendor or by Orange, which includes the ability of the Equipment to run its specified operating system software, but not applications software.

"Purchased Equipment" means Vendor video equipment (hardware and software) resold by Orange to Customer as identified in an Order and used by Customer in a Room to participate in a video conference.

"Room" means a specific room at the Location in which the Equipment is installed.

"Service Platform" means the fully managed, shared infrastructure hosted by Orange to provide the Services to Customer.

"Services" means the Open Videopresence Flexible Premium Service(s) described in this Service Description.

"Severity Level" means the amount of impact an Incident has on the operation of the Services. The Severity Level may also be referred to as the "Incident Priority".

"Spare" means the whole unit or module(s) of the Equipment used to replace or repair Equipment that is not in Proper Operational Condition.

"Vendor" means the third-party manufacturer or supplier of the Equipment, hardware, software, or maintenance, including their respective subcontractors and agents.

"Video Collaboration Software" means software or other similar application installed on the User’s device for the purpose of establishing a connection to a videoconference meeting.

"Video Endpoint" means video equipment used by Customer in a Room to participate in a video conference for which Orange will provide the Open Videopresence Flexible Premium Services.

"Video UC" means a video unified communications solution (e.g. Microsoft Teams, Skype for Business, etc.).

"VNOC" means the Orange Video and Network Operating Center through which Orange provides its Concierge Service Desk described in Clause 1.4.3 (Concierge Service Desk) below.

1.2 Overview

Open Videopresence Flexible Premium Services are subject to: (a) the Specific Conditions for Installation, Equipment Resale, and Other Orange Integration Services; (b) the Specific Conditions for Orange Cloud Services; and (c) the Specific Conditions for Orange Voice Services.
The Services provide Customer a core infrastructure for video conferencing, self-service web portal, Equipment management and support, various optional added-value service features and the ability to order Purchased Equipment so as to enable cloud video conferencing within the agreed premises of Customer and/or Users, all as more fully described below.

To receive the Open Videopresence Management Services for Video Endpoints that are not registered on a Vendor cloud service, Customer must procure video connectivity by separately purchasing either:

(a) Orange Business VPN Corporate Service with the RT-Vi Classes of Service or an Orange internet access service, as described in and subject to its separate Service Description and the Specific Conditions for Network Services as set forth on the Publication; or

(b) a third-party connectivity service, for which Orange shall have no operational or regulatory responsibility. Vendor cloud services supported are Cisco WebEx Meetings and Microsoft Teams.

1.3 Customer Responsibilities

Customer is responsible to: (a) provide the name and telephone number for a local contact for each room receiving the Services at a Location who will reasonably assist Orange with the Services, including any remote troubleshooting and diagnostics; (b) provide a dedicated PSTN number for each room; (c) provide physical security for the Customer Network, including all Equipment; (d) allow Orange (including its subcontractors) to collect, retain, and publish aggregated statistics and metrics regarding the Services, provided that no Customer or User identifiable information is published or shared with any third party except as otherwise may be permitted in the Agreement; (e) notify Orange at least 48 hours in advance of any scheduled maintenance (e.g. scheduled power cut) relating to or that may affect the Customer Network; and (f) allow Orange to allocate a private IP address range to each Customer’s videoconference room, ensure compliancy of this range with the Customer IP addressing plan, and configure the LAN accordingly.

Customer will have no access to the equipment, software, or configurations included as part of the Service Platform.

1.4 Standard Services Elements

The Services include the Service Platform as well as access to a web portal (as described in Clause 1.4.2 (Portal) below) and Concierge Service Desk (as described in Clause 1.4.3 (Concierge Service Desk) below) for assistance with Customer's videoconference meetings. In addition, Customer may order the Equipment from Orange. Orange will have no responsibility or liability for any equipment or software (including any adverse effect such equipment or software may have on the Services provided hereunder) other than the Service Platform and the Purchased Equipment, except as otherwise expressly provided in this Service Description. The Services only support certain software and equipment, as may be specified and modified by Orange from time to time.

1.4.1 Equipment Procurement. Customer may elect to buy Purchased Equipment from Orange pursuant to the Specific Conditions for Installation, Maintenance, Equipment Resale, and Other Integration Services, which are in addition to the terms and conditions as set forth in this Service Description, and an Orange price quote.

1.4.2 Portal. Orange will provide an on-line self-service web portal that allows Customer to schedule and book videoconference meetings. Customer also may use the web portal to modify or cancel meetings, edit its account, or profile, and view a history of each meeting containing the organizer's name, date of the meeting, etc. The information made available through the web portal will be provided only in select languages, as identified, and as may be modified by Orange from time to time.

1.4.3 Concierge Service Desk. Orange will provide the Concierge Service Desk 24 hours a day x 7 days a week, which Customer may call to launch a videoconference meeting, extend the duration of a videoconference meeting, or address operational issues related to a videoconference meeting. The Concierge Service Desk will be able to communicate in English or French.

1.4.4 One Button to Push. The One Button to Push feature allows Customer to touch the meeting listed on the in-room IP telephone or touch screen to start the videoconference meeting. This feature is available for Cisco Video Endpoints only.

1.4.5 Audio participant. Orange will provide a list of audio numbers enabling an external participant to join the videoconference meeting by phone.

1.4.6 PC and Mobile Access. Orange will provide a plug-in to download on the User PC and an application available on Google play and App Store for access via the User's PC and mobile to videoconference meetings.

1.4.7 Project Management. Orange will provide the Project Management Service as described in the separate Service Description for Project Management, which the Parties agree is an integral part of the Agreement.

1.4.8 On-Site Equipment Installation

The Service Description for Deployment Services as it pertains to installation services shall apply to on-site Equipment installation activities associated with the Service except as follows:

- Customer is solely responsible to properly prepare the Room and/or Location for the installation activities and to confirm that it has done so;
- Customer will ensure that the Equipment is transported from the storage room to the Room before the installation;
- If Customer wishes to cancel, postpone, or modify an installation Order after the Equipment has been delivered to Customer, such modification is subject to Orange's written consent and subject to payment of any reasonable additional charges and cost as indicated by Orange;
1.4.9 **Training.** Orange will provide to Customer a single standard administrator’s training session. The administrator’s training session will be conducted remotely for a maximum of five (5) Users and will last approximately two (2) hours. Customer may purchase additional training sessions as described in Clause 1.5.3 (Additional Training Option) below.

1.4.10 **Incident Management**

(a) **Incident Reporting.** Customer may contact the Concierge Service Desk to report Incidents affecting Equipment under maintenance coverage as described in Clause 1.4.10(b) below. When reporting Incidents, Customer will provide the following information, or such other information as may be requested by the Concierge Service Desk at the time of the call:

- Agreement Number or ID;
- Location address and identification code;
- Equipment type and serial number;
- Nature of Incident;
- Local time at the Location;
- Hours of access and Location contact information; and
- Prioritization of Dispatch (i.e. immediate or deferred).

Upon receipt of a call from Customer regarding an Incident, the Concierge Service Desk will verify Customer’s information and assign the appropriate Severity Level for the Incident, which is used to prioritize and establish service restoration timeframes. Orange will then perform first level diagnostics and remote troubleshooting to determine the nature of the Incident and proceed with resolution depending on the maintenance coverage in effect for the Equipment.

(b) **Maintenance.** Maintenance services consist of restoring the Equipment to Proper Operational Condition in the event of an Incident through remote diagnostics and troubleshooting including the on-site replacement of (or parts of) non-functioning Equipment. Maintenance services are contingent upon Customer purchasing as part of its Order either Vendor-branded maintenance services or Orange Cobranded Operational Support with on-site parts replacement, as described below. Software provided by the Vendor with any Equipment replacement used in providing the Maintenance Services will be installed.

(i) **Vendor-branded maintenance services.** Under Vendor-branded maintenance services, Vendor is responsible for on-site Equipment and parts replacement, which will be coordinated by Orange. Certain Equipment may require a particular level of, or may not be supported by, Vendor-branded maintenance services, as identified by Orange or Vendor. Vendor-branded maintenance services are provided solely by the Vendor pursuant to the Vendor service description(s) and terms and conditions, the URL for which Orange will provide to Customer upon request.


For Polycom, except as otherwise expressly agreed by the Parties in writing, Customer must purchase the maintenance services directly from Polycom. The Polycom Premier Onsite for Video systems, and the Polycom Premier onsite for video infrastructure. Orange will specify the maintenance type to be purchased. Maintenance Services descriptions are available at the following URL: https://www.poly.com/us/en/products/a-z.

Note: If Vendor-branded maintenance has not been ordered through Orange, coordination with the Vendor is a Customer responsibility.

(ii) **Orange Cobranded Operational Support (also known as Cobrand Maintenance).** The Orange Cobranded Operational Support offering is described in detail and provided under the terms of the separate OSS SD. Orange will provide On-Site Support Services (as described in the OSS SD), depending on Customer’s maintenance coverage. Parts-only support is not available for the Open Videopresence Flexible Premium offer.

Orange Cobranded Operational Support is comprised of a combination of Orange and Vendor services. The OSS SD will apply to the responsibilities of Orange, and the terms and conditions set forth at the applicable Vendor URLs will apply to Level-3 support, Spares and, if ordered by Customer, Vendor on-site support services provided by that Vendor. Orange will advise Customer of the applicable Vendor URL upon request. Certain Vendors’ URLs are as set forth below (unless another URL is identified by the Vendor):


1.4.11 **Service Management – Service Optimize.** To receive service management service for the Service, Customer must order Orange Service Management with the Service Optimize feature as described in the separate Service Description for Service Management. Service Level Agreement and Reporting are available only if the Orange Service
Management Service with Service Optimize is ordered. On a monthly basis, Orange will provide a monthly standard report, which will cover: Equipment inventory, usage reports, incident lists, and trend analysis. The Parties agree that all reports generated by Orange will be provided to Customer in written and/or electronic format. All reports will be considered Confidential Information, and the Parties will use such reports for internal analysis only.

(a) **Problem Management.** Upon Customer’s request, the VNOC will investigate and perform a root cause analysis for chronic incidents at the locations identified by Customer.

(b) **Usage Reporting and Change Management.** Customer may have access to its usage reporting and/or may request changes via My Service Space. Three (3) levels of changes will be defined: no impact, limited impact and clear impact. This Service includes a maximum of two (2) changes (for no impact, limited impact changes) per Room per year. All clear impact changes, additional no impact changes and additional limited impact changes will be subject to additional charges. All changes included as part of the Service will be executed during a period defined by Orange on a case-by-case basis. Otherwise, the change becomes chargeable and will be subject to a quotation.

(c) **Release Management.** Orange is responsible for implementing software release updates; provided by Orange or Vendors for the Service Platform and Equipment; provided, that, Orange, in its sole discretion, may decide to stop supporting certain Equipment's hardware and software, in particular if such equipment cannot support necessary release updates to allow Customer to continue to receive Services. In this case, Orange will inform Customer at least six (6) months in advance and Customer will be responsible for any Equipment replacement or upgrades costs to receive the Services.

## 1.5 Optional Service Features

### 1.5.1 Meeting Room Options

Additional charges apply to each of the following Meeting Room Options.

(a) **Pro-active Monitoring Option.** With the pro-active Monitoring Option, Orange will proactively monitor select components of the equipment and key service performance indicators to detect incidents. Customer will ensure that Orange (including its subcontractors) has access to all of the Equipment, including full administrator privileges and the ability to configure the functionality of the Equipment.

(b) **Multi-stream Option.** With this option:

- Dual Screen Video Endpoints (MX 700, MX800 Dual and SX80) have video on both screens when not sharing content, and
- Single Screen Video Endpoints (SX10, SX20, SX80, MX200G2, MX300G2, and MX800) have an individual view of each participant even when sharing content.

(c) **Outlook® Plugin Option.** With the Outlook® Plugin Option, Users will be able to reserve videoconference meetings directly from their Outlook® messaging system. Additionally, the meeting organizer may view rooms and participants’ availability, schedule the meeting, and send the invitation message from Outlook®. The Outlook® plugin is provided by Orange and installed directly on the user’s desktop.

(d) **Video Unified Communications ("UC") Extension Option.** With a Video UC Extension Option, Customer may extend videoconference meetings to Video Collaboration Software. Participants may connect to the video conference using the connection’s information provided in the invitation message. Three (3) types of Video UC Extension Options are available: (1) Extension to B2GaaS, (2) Extension to Cisco Dedicated, and (3) Extension to Microsoft Skype for Business and Skype for Business Online. Each type is described as follows:

- **Extension to B2GaaS.** Customer must separately purchase Orange B2GaaS as described in and in accordance with the separate Service Description for Business Together as a Service. To receive the Video UC Extension to B2GaaS, Customer must choose either "Business" or "Collaborative" profiles (as those terms are defined in the Service Description for B2GaaS). In such event, Orange will manage the interconnection between B2GaaS and the Service Platform.

- **Extension to Cisco Dedicated.** Customer must own the dedicated infrastructure for unified communications located on its premises. Customer must ensure that such dedicated infrastructure is connected to the Orange VPN.

- **Extension to Microsoft Skype for Business, or Skype for Business Online.** Customer must own the dedicated infrastructure for unified communications, located on its premises or in Microsoft® Cloud. Customer must ensure that the domain name video.orange-business.com is reachable from Customer Unified Communications solution (via Internet).

Orange will support Video UC Extension Options only to certain types of dedicated infrastructure and Video Collaboration Software, which must be approved in advance by Orange. Additional charges will apply for the Video UC Extension Option.

### 1.5.2 Microsoft Teams and Google Meet Interoperability

The Microsoft Teams and Google Meet interoperability option allows the Customer's Equipment and unified communications video customers (Microsoft Teams or Google Meet) to interoperate within the same video conference using the Service Platform.

(a) **Interoperability with Microsoft Teams.** Customer must own the service for unified communications, located on the Microsoft® Cloud. Customer must ensure that the domain name video.orange-business.com is reachable from its unified communications solution (via Internet).
(b) **Interoperability with Google Meet.** Customer must activate the cloud video interoperability on its Google Suite subscription.

(c) **Scheduling Video Conferences on Open Videopresence Flexible Premium.**
   (i) The organizer may invite each participant's specific Device to the video conference by checking the corresponding box during the reservation process.
   (ii) Equipment registered on OVP Flexible Premium connects to the video conference using the ‘One Button to Push’ feature and can share documents.
   (iii) Participants using their personal Device connect from their Video UC client to the OVP Flexible Premium conference using the connection data indicated in the invitation message but cannot share documents (technical limitation imposed by Microsoft).

(d) **Scheduling Video Conferences on Microsoft Teams and Google Meet.**
   (i) The video conference organizer may invite each participant's specific Device to the video conference by booking directly from Outlook, Microsoft Teams or Google Hangout Meet.
   (ii) The Equipment or Device (registered on OVP Flexible Premium or not) connects to the Microsoft Teams or Google Meet video conference using the conference number appearing in the invitation or using the One Button to Push feature (availability depending on the customer's configuration) and can share documents from the Equipment.
   (iii) Participants using their personal computer connect from their UC Video client to the Microsoft Teams or Google Meet video conference using the connection information indicated in the invitation message and can share documents.

(e) **Fair Use.**
   (i) 'Fair use' means the use of the Interoperability Option within the limit of the number of concurrent (i.e. simultaneous) video conference sessions subscribed, as indicated in the Customer Order. Exceeding fair use is permitted so long as Customer’s peak traffic does not exceed the number of concurrent video conferences by more than 20% of the number subscribed more than twice in any rolling two-month period.
   (ii) If Customer usage exceeds by 20% the number of concurrent video conferences subscribed more than twice in any consecutive two-month period ("Excess Use"), then Customer must promptly subscribe to additional concurrent video conference sessions in order to thereafter stay within the 20% maximum peak usage authorized, effective as of the first billing period following the Excess Use.
   (iii) In the event of Customer non-compliance with this Clause 1.5.2(e), Orange reserves the right to suspend the Service for Customer upon 5 days prior written notice, and then terminate Customer's Order for the Service for cause under the conditions defined in the Orange Business Services General Conditions.

**1.5.3 Additional Training Option.** In addition to the administrator's standard training described in Clause 1.4.9 (Training) above, Customer may purchase additional training sessions. Such additional training sessions will be in the form of either additional administrator's training or end-users' training and will be provided remotely.

**1.6 Existing Equipment**

Existing Equipment is eligible to receive the Services only if Orange agrees explicitly in writing to provide the Services to such Existing Equipment and it is identified in the Customer Operations Guide. If Orange agrees to provide the Services for any Existing Equipment, then Customer must provide, in electronic format, a complete database of all Existing Equipment by location and by type, including model number, configuration, and serial numbers. Customer will certify that the Existing Equipment identified by Customer has been continuously maintained and is in Proper Operational Condition. The Parties expressly agree that for any Existing Equipment Orange will provide the Services, only to the extent as expressly identified in the Customer Operations Guide. Otherwise, Orange will have no obligation to provide any Services for any Existing Equipment. Customer will make available, wherever possible, all maintenance records relating to the Existing Equipment. Prior to commencement of the Services for the Existing Equipment at any Location, the Parties will review the list of Existing Equipment at each Location and if Customer is unable to certify that such Existing Equipment has been continuously maintained or if otherwise necessary, the Parties will make arrangements to conduct a site audit. Site audits will be provided at the Hourly Labor Rate, plus the cost of materials and Expenses, unless otherwise agreed upon by the Parties in writing.

If Customer is unable to certify that the Existing Equipment has been continuously maintained and the Parties elect not to perform a site audit, Orange may agree to provide the Services based solely on the listing of Existing Equipment for any given Location. If Orange determines at the initial Incident management call that the Incident is due to a lack of ongoing maintenance, Customer agrees that the Services provided pursuant to such call will be provided the Hourly Labor Rate, plus the cost of materials and Expenses, unless otherwise agreed upon by the Parties in writing.

**1.7 Services Term**

Notwithstanding anything to the contrary otherwise contained in the Agreement, the Service Term of any Order for the Services will be a minimum of 36 months.

**1.8 Charges**

Charges for the Services include one-time and recurring Charges. Recurring Charges will be billed and paid in advance. Charges for Equipment purchase, Maintenance Services, and any Service Management Services will be in addition to
the Charges for the Services. Charges for maintenance services will commence upon the date the maintenance coverage begins, which may precede delivery and acceptance of the Services. For the Interoperability Option, Customer is also billed a one-time Charge and a monthly recurring Charge based on the number of concurrent video conference sessions subscribed.

1.9 Data Processing
Exhibit A sets out the subject matter, duration, nature, and purpose of the Processing, the type of Personal Data and the categories of Data Subjects of the Processing of Personal Data carried out by Orange as part of the Service.
**EXHIBIT A  DESCRIPTION OF PROCESSING OF PERSONAL DATA BY ORANGE BUSINESS SERVICES AS PROCESSOR FOR CUSTOMER - ARTICLE 28 OF GDPR**

**Name of the Service: Open Videopresence Flexible Premium**

**ExA.1 Processing Activities**

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection (receiving personal data of employees and users of customer who are natural persons, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Recording (capturing personal data in a file or software program, including the generation of metadata like Call Details Records, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Organization (organizing personal data in a software program, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Storage (keeping the personal data in a software program for a determined period, including for archiving purposes, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Modification (modifying the content or the way the personal data are structured, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Consultation (looking at personal data that we have stored in our files or software programs, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Disclosure or otherwise making available (communicating personal data to another recipient by any means, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Combination (merging two or more databases with personal data, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Restriction (implementing security measures in order to restrict the access to the personal data, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Deletion or destruction (deleting or anonymizing the personal data or destroying the hard copies, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Other use (if “YES” to be detailed)</td>
<td>No</td>
</tr>
</tbody>
</table>

**ExA.2 Categories of Personal Data Processed (Type of Personal Data)**

<table>
<thead>
<tr>
<th>Categories of Personal Data Identifiable by Orange</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identification data (ID document / number, phone number, email, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Traffic / Connection data (IP address, Mac address, CDRs, access and usage data, online tracking, and monitoring of services)</td>
<td>Yes</td>
</tr>
<tr>
<td>Location Data (geographic location, device location)</td>
<td>Yes</td>
</tr>
<tr>
<td>Customer Relationship Management data (billing information, customer service data, ticketing info, telephone recordings, etc.)</td>
<td>Yes</td>
</tr>
<tr>
<td>Financial data (bank account details, payment information)</td>
<td>No</td>
</tr>
<tr>
<td>Sensitive Data (racial/ethnic background, religion, political or philosophical beliefs, trade union membership, biometric data, genetic data, health data, sexual life, and/or orientation)</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Categories of Personal Data Not Identifiable by Orange</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any categories of personal data that may be recorded or stored (voicemail, call recording, files) by Customer and which recording is hosted on Orange infrastructure.</td>
<td>No</td>
</tr>
</tbody>
</table>

**ExA.3 Subject-Matter and Duration of the Processing**

<table>
<thead>
<tr>
<th>Subject-Matter of Processing</th>
<th>Duration of Processing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service activation.</td>
<td>Yes</td>
</tr>
<tr>
<td>User authentication.</td>
<td>Yes</td>
</tr>
<tr>
<td>Incident Management.</td>
<td>Yes</td>
</tr>
<tr>
<td>Quality of Service.</td>
<td>Yes</td>
</tr>
<tr>
<td>Invoice, contract, order (if they show the name and details of the contact person of Customer).</td>
<td>Yes For the period required by applicable law.</td>
</tr>
<tr>
<td>Itemized billing (including traffic / connection data of end-users who are natural persons).</td>
<td>No</td>
</tr>
<tr>
<td>Customer reporting.</td>
<td>Yes For the duration requested by Customer.</td>
</tr>
<tr>
<td>Hosting.</td>
<td>Yes For the duration of the hosting service ordered by Customer.</td>
</tr>
<tr>
<td>Other. [if yes please describe]</td>
<td>No</td>
</tr>
</tbody>
</table>

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SD_Open_Videopresence_Flexible_Premium_GBL_2021-12. **Orange Restricted**
### ExA.4 Purposes of Processing

<table>
<thead>
<tr>
<th>Description</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provision of the service to Customer.</td>
<td></td>
</tr>
<tr>
<td>Answering legal requests from authorities.</td>
<td></td>
</tr>
</tbody>
</table>

### ExA.5 Categories of Data Subject

<table>
<thead>
<tr>
<th>Description</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer’s employees/self-employed contractors using or managing the service or the contract who are natural persons.</td>
<td></td>
</tr>
<tr>
<td>Customer’s other end-users of the service who are natural persons (client of the Customer, etc.); usable by users other than internal users.</td>
<td></td>
</tr>
</tbody>
</table>

### ExA.6 Sub-Processors

<table>
<thead>
<tr>
<th>Sub-Processors Approved by Customer</th>
<th>Safety Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orange Business Services entities that are processing information for this Service and that are within the EU/EEA are communicated separately to the Customer.</td>
<td>NA</td>
</tr>
<tr>
<td>Orange Business Services entities that are processing information for this Service and that are outside of the EU/EEA are communicated separately to the Customer.</td>
<td>Intra-group agreements with standard model clauses, Binding Corporate Rules approval request filed with CNIL.</td>
</tr>
<tr>
<td>Orange Business Services suppliers which are performing one or more processing activities described above in connection with this Service and that are within the EU/EEA are communicated separately to the Customer.</td>
<td>NA</td>
</tr>
<tr>
<td>Orange Business Services suppliers that are processing information for this Service and that are outside of the EU/EEA are communicated separately to the Customer.</td>
<td>Standard Model Clauses in contract with supplier.</td>
</tr>
</tbody>
</table>

END OF SERVICE DESCRIPTION FOR OPEN VIDEOPRESENCE FLEXIBLE PREMIUM SERVICES