1.1 Definitions. All capitalized terms used but not defined herein will have the meanings given to such terms elsewhere in the Agreement. In the event of any conflict between the definitions provided in this Service Description and those provided elsewhere in the Agreement, the definitions set forth herein will control for purposes of this Service Description.

“Business VPN Service” means the Orange multi-protocol label switching (MPLS) network service. Business VPN Service is a separate service and is not included in the Open Videopresence Community Service.

“CCC” means the Customer Call Control equipment.

“Cisco Telepresence System” or “CTS” means the Cisco TelePresence™ videoconference equipment.

“Cisco” means Cisco Systems, Inc.

“Concierge Service Desk” means the Orange service desk that will respond to Customer’s service requests and Incident reports if the Requested Video Endpoint is a Managed Video Endpoint.

“Directory” means a directory of: (a) the Orange Open Videopresence Community clients that have agreed to be listed in the directory, (b) a Partner’s business-to-business videoconference solution clients that have agreed to be listed in the directory, and (c) a Partner’s public videoconference meeting rooms. Customer may access the Directory only if it agrees in writing to be listed in the Directory. Customer will notify the Concierge Service Desk (in the case where the Registered Video Endpoint is a Managed Video Endpoint) or the VNOC agent (in the case where the Registered Video Endpoint is an Unmanaged Video Endpoint) in writing of its desires to be listed in the Directory.

“Incident” means a fault, failure, or malfunction in the Orange Telepresence Exchange System. Incidents do not include the unavailability of the Open Videopresence Community Service due to: (a) scheduled maintenance of the Orange Telepresence Exchange System or the Managed Video Endpoint, or (b) any fault or failure in, or malfunction in any Registered Video Endpoints, Unregistered Video Endpoints or any components of a Third Party Telepresence Facility.

“Internet Secure Gateway” means a gateway that allows Internet Video Endpoints to attend videoconferences.

“Internet Video Endpoint” means a Video Endpoint that connects to a videoconference via the Internet Secure Gateway.

“Managed Video Bridge” means a Supported Bridge that Customer enrolled into the Orange Open Videopresence Management Service or Open Videopresence Flexible Premium Service installed base.

“Managed Video Endpoint” means a Supported Endpoint that Customer enrolled into the Orange Open Videopresence Management Service or Open Videopresence Flexible Premium Service installed base.

“Media POP” means the Orange points of presence (“POP”) located in Paris, France and in Oak Hill, Virginia (United States) where Orange collects the videoconferences traffic.

“Member” means an organization that is enrolled in the Directory or an Open Videopresence Community client (other than Customer), and with whom Customer may communicate via the Open Videopresence Community Service.

“My Service Space” or “MSS” means the Orange web portal that allows Customer to report and track Incidents and to access to the Open Videopresence Community Service reporting. MSS support is provided only in English.

“Obsolescent Event” means that the manufacturer of the Video Endpoint or Supported Bridge has declared such endpoint or such bridge to be end-of-life, end-of-support, or end-of-sale, or otherwise obsolete.

“Orange Telepresence Exchange System” means a gateway that allows the Open Videopresence Community Service clients to attend videoconferences.

“Partner Telepresence Exchange System” means a gateway (including, without limitation, the associated telecommunications systems, circuits, facility, environmental conditions such as power source and HVAC, etc.) that is owned, managed, controlled and/or operated by a Partner and that is inter-connected to the Orange Telepresence Exchange System to enable the Orange Open Videopresence Community Service clients and the Partner’s videoconference clients to communicate with each other.

“Partner” means a third party business-to-business or business-to-public videoconference meeting solution service provider that allows Orange to establish an inter-connection link between the Orange Telepresence Exchange System and the Partner Telepresence Exchange System so that the respective customers of Orange and the Partner may communicate with each other. For the avoidance of any doubt, and notwithstanding anything to the contrary set forth in the Agreement, in no event will any Partner be deemed to be a Subcontractor, agent, third-party service provider, vendor, partner, joint venturer, representative, or supplier of Orange.

“Polycom” means Polycom Inc.

“Proper Operational Condition” means that the Orange Telepresence Exchange System is functioning within the normal service condition of the Open Videopresence Community Service, as set forth in this Service Description and in the Service Request Form (as defined below). Proper Operational Condition does not include the proper functioning of any component of a Third Party Telepresence Facility or any Video Endpoints. If Customer has purchased Open Videopresence Management Service or Open Videopresence Flexible Premium Service in support of the Registered Video Endpoints and such Registered Video Endpoints are Managed Video Endpoints, then Orange will resolve any fault or malfunction in such Registered Video Endpoints and any Incidents caused by a fault or malfunction in such Registered Video Endpoints in accordance with the Open Videopresence Management Service or Open Videopresence Flexible Premium Service (each as applicable).
"Public Telepresence Room Operator" means a third party who: (a) owns, operates or manages a "public" videoconference facility (e.g. a hotel), and (b) rents such "public" videoconference facility to its business invitees for the purpose of enabling such invitees to conduct videoconference. For the avoidance of any doubt, notwithstanding anything to the contrary set forth in the Agreement, in no event will any Public Telepresence Room Operator be deemed to be a Subcontractor, agent, third-party service provider, vendor, partner, joint venturer, representative, or supplier of Orange.

"Registered Video Bridge" means a Managed Video Bridge or an Unmanaged Video Bridge registered into the Open Videopresence Community Service, as requested and identified by Customer in the SRF. For clarity, only Supported Bridges can become Registered Video Bridges.

"Registered Video Endpoint" means a Managed Video Endpoint or an Unmanaged Video Endpoint registered into the Open Videopresence Community Service, as requested and identified by Customer in the SRF. For clarity, only Supported Endpoints can become Registered Video Endpoints.

"Service Request Form" or "SRF" means the form to be completed by Customer, which specifies Customer's specific Open Videopresence Community Service requirements and the information described in Clause 1.3.1 (Required Information).

"Severity Level" means the severity level of the Incident, as assigned by the VNOC (in the case where the Registered Video Endpoint is an Unmanaged Video Endpoint) or by the Concierge Service Desk (in the case where the Registered Video Endpoint is a Managed Video Endpoint).

"SIP" means Session Initiation Protocol.

"Supported Bridge" means a video bridge model that is listed in Exhibit A (Orange Approved Video Endpoints and Bridges) to this Service Description.

"Supported Endpoint" means a Video Endpoint model that is listed in Exhibit A (Orange Approved Video Endpoints and Bridges) to this Service Description.

"TCP" means Transport Control Protocol.

"Third Party Telepresence Facility" means the Telepresence facility, network and/or environment, including (without limitation) all related hardware, software, telecommunications network, systems, Partner Telepresence Exchange System, etc. that are installed in, or connected to, such Telepresence facility, network and/or environment, and which are owned, managed, controlled and/or operated by a Partner, Member, or Public Telepresence Room Operator or their respective service providers. By way of illustration only and not by limitation, a Third Party Telepresence Facility includes the videoconferencing meeting room and equipment of a Member, the telecommunications network of a Public Telepresence Room Operator, a Partner Telepresence Exchange System, etc.

"TLS" means Transport Layer Security.

"TS" means Telepresence Server. The Telepresence Server may be owned, managed, and/or operated by: (a) Customer, (b) an Open Videopresence Community Service client (other than Customer) that participates in or organizes a videoconference with Customer, (c) Orange, or (d) a Partner.

"Unmanaged Video Bridge" means a Supported Bridge that is not managed by Orange because Customer has not purchased Open Videopresence Management Service or Open Videopresence Flexible Premium Service in support of such Video Endpoint. Customer is solely responsible for maintaining and managing all Unmanaged Video Bridge to be in serviceable condition.

"Unmanaged Video Endpoint" means the Video Endpoint that is not managed by Orange because Customer has not purchased Open Videopresence Management Service or Open Videopresence Flexible Premium Service in support of such Video Endpoint. Customer is solely responsible for maintaining and managing all Unmanaged Video Endpoints in to be serviceable condition.

"Unregistered Video Endpoint" means a Video Endpoint that Customer did not identify in the Service Request Form to be registered into the Open Videopresence Community Service.

"Video Endpoint" means a video conferencing endpoint.

"VNOC" means the Orange Videoconferencing Network Operation Center that will respond to Customer's service request and Incident reports if the Registered Video Endpoint is an Unmanaged Video Endpoint.

"VPN" means Virtual Private Network.

1.2 Overview. The Specific Conditions for Network Services apply to the Open Videopresence Community Service. Open Videopresence Community Service only provides the features and functionality set forth in this Service Description. Open Videopresence Community Service allows Customer to hold business-to-business videoconferences and business-to-public videoconferences.

1.3 Service Request Form

1.3.1 Required Information. In order for Orange to configure and activate the Open Videopresence Community Service, Customer must complete a Service Request Form and provide the following information:

(a) Customer will provide all relevant technical specifications and documentation regarding its existing network and all relevant CCC park configurations.

(b) Customer will list all Registered Video Endpoints and Registered Video Bridges that it wants to be registered to use the Open Videopresence Community Service. Customer must register all Video Endpoints that are...
1.4 Configuration Obligation for Unmanaged Video Endpoints.

(c) Customer must provide the E.164 dial number for each Registered Video Endpoint, and this number will be used to provide Customer with reporting functionality.

(d) Customer will identify its representatives who will be its designated primary and secondary points of contact in regard to the Open Videopresence Community Service. Customer will provide the name, address, telephone number, and email address of each point of contact. All changes to Customer's primary contact and secondary contact must be made in writing on Customer’s letterhead and signed by a senior manager in Customer’s organization.

(e) Customer will indicate whether or not it wants to be listed in the Directory. If Customer wants to be listed in the Directory, then Customer will also indicate: (i) the address of the Location where the Registered Video Endpoint is located; (ii) whether the Registered Video Endpoint is or is not a telepresence public room; and (iii) any other relevant information (e.g. make and model of the Video Endpoint, etc.).

Upon request, Orange will provide Customer with reasonable assistance to complete the SRF; provided, however, Customer is solely responsible for ensuring that all information contained in the completed SRF is complete, accurate, and always up-to-date. The names of all Users who are authorized to access to the Open Videopresence Community reporting via the My Service Space portal must be listed by Customer in a separate SRF for the My Service Space.

1.3.2 Open Videopresence Community Customer Contacts. Customer will ensure that all of its primary and secondary contacts listed in the SRF can be contacted by Orange 24 hours a day, 7 days a week. If Orange detects a Severity Level 1 Incident or a Severity Level 2 Incident (see Clause 1.5.12, Remedial Maintenance for Orange Telepresence Exchange System), it will notify Customer’s primary contact or secondary contact of the Incident using the contact information provided by Customer in the SRF. If Orange detects a Severity Level 3 Incident, it will notify Customer’s primary contact or secondary contact of the Incident via email using the e-mail address set forth in the SRF. All communications between Orange and the primary or secondary Customer contacts will be in English, unless otherwise agreed in writing between the Parties. Customer’s primary contact will ensure that:

(a) all contact information of the primary and secondary contacts is maintained on a current basis;

(b) Orange is notified before and after any: (i) planned outage to Customer’s network, and (ii) any change to Customer’s network configuration or to the CCC park configuration;

(c) Orange is notified before any change to any Video Endpoint that is connected to the Orange Telepresence Exchange System is made (including connection of any additional Video Endpoint to the Orange Telepresence Exchange System); and

(d) all configuration changes are scheduled at least five (5) Business Days in advance of such changes.

1.4 Configuration Obligation for Unmanaged Video Endpoints. Customer must configure the CCC park before Orange activates the Open Videopresence Community Service in order to allow any Unmanaged Video Endpoint of the CCC park to connect to the Orange Telepresence Exchange System. Orange will provide Customer with an Open Videopresence Community Service infrastructure prerequisite document to assist Customer configure the CCC park. Customer will ensure that E.164 numbers defined by Customer in the SRF will be used in the calling party number field during the call set-up.

1.5 Standard Service Elements

1.5.1 Prerequisite. In addition to completing all of the tasks described in Clause 1.3 (Service Request Form) and Clause 1.4 (Configuration Obligation for Unmanaged Video Endpoints), in order to use the Open Videopresence Community Service, Customer must connect each Registered Video Endpoint or Unregistered Video Endpoint (as the case may be) to the Orange Telepresence Exchange System by purchasing either a Business VPN Service or an Internet Secure Gateway Service. The access, port and other configuration of the Business VPN Service and Internet Secure Gateway must be sufficient to transmit and receive the videoconference traffic. For clarity, the Business VPN Service, Internet Secure Gateway Service, and their respective service components (e.g. Tail Circuit, CPE, port bandwidth, etc.) are not included in the Open Videopresence Community Service. In addition, Customer must modify the configuration of its CCC in accordance with the configuration parameters set out in the Customer Telepresence Infrastructure Prerequisite document provided by Orange.

The Open Videopresence Community Service will only support a Supported Endpoint or a Supported Bridge so long as an Obsolescence Event has not occurred in respect to such equipment. Orange may remove a Registered Video Endpoint or a Registered Video Bridge from the Open Videopresence Community Service upon 30 days’ notice (which may be provided to Customer via email) if an Obsolescence Event has occurred in respect to a Registered Video Endpoint or a Registered Video Bridge and the Open Videopresence Community Service can no longer support the Registered Video Endpoint or the Registered Video Bridge.

1.5.2 Coverage. Open Videopresence Community Service is available in geographic locations where Orange is able to provide the Business VPN Service to connect the Registered Video Endpoints, Registered Video Bridges and Unregistered Video Endpoints to Orange Telepresence Exchange System. It is also available in geographic locations where the Registered Video Endpoints and the Unregistered Video Endpoints (including Customer’s Unregistered Video Endpoints and a third party’s Video Endpoints) can participate in videoconference via an Internet Secure Gateway.
1.5.3 Booking Videoconference, Service Reporting, and Incident Reporting

(a) With respect to Managed Video Endpoints, Customer will: (i) book manually all business-to-business and business-to-public videoconferences via an excel file that Orange will provide to Customer; (ii) access the Open Videopresence Community Service reporting via the My Service Space portal; and (iii) contact the Concierge Service Desk to report an Incident.

(b) With respect to Unmanaged Video Endpoints, Customer will: (i) book manually all business-to-business and business-to-public videoconferences via an excel file that Orange will provide to Customer; (ii) access the Open Videopresence Community Service reporting via the My Service Space portal; and (iii) contact the VNOC to report an Incident.

1.5.4 One Button to Push. The "one button to push" videoconference launching feature is only available for the Supported Endpoints that have this feature.

1.5.5 Types of Videoconferences

(a) Videoconferences hosted on Customer's Registered Video Bridges are limited to videoconferences between Customer and other Users or customers of the Open Videopresence Community Service. Customer must register all of its Registered Video Bridges by identifying the specific Registered Video Bridges in the SRF. Customer is not allowed to organize or participate in videoconferences that is hosted by the Orange Telepresence Exchange System.

(b) Videoconferences hosted on the Orange Telepresence Exchange System are limited to videoconferences between Customer and other Users or customers of the Open Videopresence Community Service; the Partners' videoconference customers; and

- Customer-initiated videoconferences via Internet access and in such case the Video Endpoints will connect to the videoconference meeting via SIP over TLS, and over TCP protocol.

(c) Videoconferences hosted on a Partner Telepresence Exchange System are limited to videoconferences between the Users and customers of Open Videopresence Community Service and the Partners' videoconference customers.

1.5.6 Support for Collaborative Tools Compatible with Video Endpoints. Collaboration applications (e.g. document sharing via PC) that are compatible with the Supported Endpoints will generally work with the Open Videopresence Community Service; however, Orange is not responsible for resolving any compatibility issues between such applications, the Video Endpoints and the Open Videopresence Community Service.

1.5.7 Unregistered Video Endpoints. Unregistered Video Endpoints may be able to attend a videoconference that is hosted by the Orange Telepresence Exchange System or a Partner Telepresence Exchange System, if the Unregistered Video Endpoints are Supported Endpoints. In such event:

(a) Orange will determine which Supported Endpoint category (see Exhibit A to the Service Description) the Unregistered Video Endpoint belongs to when it connects to the videoconference hosted by the Orange Telepresence Exchange System.

(b) The Unregistered Video Endpoints will be classified as Collaboration Room category (referred to in Exhibit A) if the videoconference is hosted by a Partner Telepresence Exchange System. Customer’s Supported Endpoint that belongs to either Immersive 1 Screen or Immersive 3 Screens category (see Exhibit A to the Service Description) must be registered into the Open Videopresence Community Service.

1.5.8 User Guides. Orange will provide Customer's designated primary and secondary contacts with two types of Open Videopresence Community Service user guides. The user guides will contain guidelines for scheduling and setting up a videoconference, for accessing Open Videopresence Community Service reporting, and for reporting any Incident that occurs during a videoconference. One of the user guide types will be for the primary and secondary Customer contacts' reference, and the other user guide type will be for the reference of the Users of Open Videopresence Community Service. The primary or secondary Customer contact is responsible for delivering the correct user guide to the Users of the Open Videopresence Community Service.

1.5.9 Security. Network-based security is facilitated through the security feature of the Business VPN Service or via Internet Secure Gateway, depending on which access medium is used to connect to the Open Videopresence Community Service. Notwithstanding the foregoing or anything to the contrary set forth in the Agreement:

(a) Orange does not guarantee that the videoconference voice, video, or data packets are encrypted even if the Open Videopresence Community Service and Orange Telepresence Exchange are capable of encrypting the videoconference meeting, or even if the padlock icon indicates that the encryption feature is activated.

(b) Orange cannot and does not determine whether or not Customer’s, any Partner's or any third party's (e.g. Public Telepresence Room Operator) videoconference equipment, facilities, networks and systems will be able to encrypt or are actually encrypting the videoconference transmission stream.

(c) The availability and use of the encryption feature is subject to applicable laws and may be prohibited in certain countries, and Customer is solely responsible for ensuring that it and the Users' use of the encryption feature is compliant with applicable laws.
1.5.10 **Service Management.** Orange will operate and manage the Media POPs 24 hours a day, 7 days a week. If an Incident occurs during a videoconference, Customer should contact the Concierge Service Desk or VNOC (as applicable, as described in Clause 1.5.3, Booking Videoconference, Service Reporting, and Incident Reporting) and not the Partner’s service desk.

1.5.11 **System Upgrades.** Orange will provide version management of the Orange Telepresence Exchange System, as it deems necessary. Orange will, at its sole discretion, determine whether or not to implement new releases of the Orange Telepresence Exchange System or when upgrades of the Orange Telepresence Exchange System will be implemented. Orange will provide Customer with at least 7 days prior written notice (which may be given to Customer via email or announced through the MSS portal) if Orange needs to take the Orange Telepresence Exchange System off-line to implement any system upgrades, to install new releases or to perform any scheduled maintenance.

1.5.12 **Remedial Maintenance for Orange Telepresence Exchange System.** Orange will perform remedial maintenance if the Orange Telepresence Exchange System is not in Proper Operational Condition. Orange will repair the Orange Telepresence Exchange System upon receipt of an Incident report from Customer so long as the Incident is caused by a fault in the Orange Telepresence Exchange System. Open Videopresence Community Service does not include any remedial maintenance of any Video Endpoint or video bridge. Orange will not be responsible for providing remedial maintenance for any fault, failure, or malfunction in the Open Videopresence Community Service if such fault, failure or malfunction is caused by any component of a Third Party Telepresence Facility.

The VNOC or the Concierge Service Desk (each as applicable) will classify each Incident concerning the Orange Telepresence Exchange System as follows:

- Severity Level 1 - Open Videopresence Community Service outage.
- Severity Level 2 - Open Videopresence Community Service degradation.
- Severity Level 3 - Open Videopresence Community Service is affected intermittently.
- Severity Level 5 - Open Videopresence Community Service is not affected / chronic Incident management.

‡Note: There is no Severity Level 4.

1.5.13 **Remedial Maintenance for Video Endpoints and Video Bridges.** Remedial maintenance support for Managed Video Endpoints and Managed Video Bridges will be provided by Orange via the Open Videopresence Management Service or Open Videopresence Flexible Premium Service provided that Customer has purchased either service. Customer must purchase Open Videopresence Management Service or Open Videopresence Flexible Premium Service in respect to such Managed Video Endpoints and Managed Video Bridges, and Customer must maintain the subscription for such services for the duration of the Open Videopresence Community Service associated with the Managed Video Bridges and Managed Video Endpoints. Open Videopresence Management Service and Open Videopresence Flexible Premium Service are described more fully at length in separate Service Descriptions. Customer will contact the Concierge Service Desk (instead of the VNOC) to report an Incident regarding the Managed Video Endpoints or Managed Video Bridges and to request remedial maintenance service for such equipment. Customer is solely responsible for the remedial maintenance of the Unmanaged Video Endpoints and Unmanaged Video Bridges.

### 1.6 Charges

1.6.1 **Charges for Registered Video Endpoint and for Registered Video Bridge.** A one-time configuration Charge will apply for each Registered Video Endpoint and for each Registered Video Bridge configured into the Open Videopresence Community Service. A monthly recurring usage Charge will apply for each Registered Video Endpoint. The monthly recurring usage Charge is inclusive of the access to the My Service Space portal. The one-time configuration Charge is independent of the category of the Registered Video Endpoint (see Exhibit A, Orange Approved Video Endpoints and Bridges).

1.6.2 **Charges for Unregistered Video Endpoint.** In regard to each Unregistered Video Endpoint, Orange will bill Customer the monthly recurring usage charge as soon as the Unregistered Video Endpoint is connected to a videoconference session via the Open Videopresence Community Service. The monthly recurring usage charge includes the access to the My Service Space portal. This monthly recurring usage Charge is in addition to the Charges described in Clause 1.6.1 (Charges for Registered Video Endpoint) and Clause 1.6.3 (Charges for Videoconference Session via Internet Access).

1.6.3 **Charges for Videoconference Session via Internet Access.** Orange will bill Customer a usage charge each time a Registered Video Endpoint or Unregistered Video Endpoint, regardless of whether or not such Registered Video Endpoint or Unregistered Video Endpoint belongs to Customer or a third party, is connected to a videoconference session via Internet access. This monthly recurring usage Charge is in addition to the usage Charges described in Clause 1.6.1 (Charges for Registered Video Endpoint) and Clause 1.6.2 (Charges for Unregistered Video Endpoint).

### 1.7 Exclusions and Limitations

1.7.1 Notwithstanding the foregoing or anything to the contrary set forth in the Agreement, Orange will not be responsible or liable for any fault (including service outage) in the Open Videopresence Community Service arising from the acts or omissions of any Partner, Member or Public Telepresence Room Operator or from the failure or malfunction in any component of a Third Party Telepresence Facility.

1.7.2 In no event will Orange be responsible or liable for the security (or lack thereof) of any Third Party Telepresence Facility, or for the security or encryption of any information transmitted by Customer, Users, any Member, or any videoconference attendees.
1.7.3 The delivery of the Open Videopresence Community Service depends on the peering convention between Orange and the Partners. Orange is not responsible for the unavailability of the Open Videopresence Community Service if there is a problem with the Partner Telepresence Exchange System or if the peering agreement between Orange and the Partner is terminated for any reason.

1.7.4 Orange will provide the Open Videopresence Community Service only if the Video Endpoints and Supported Bridges remain interoperable with the Orange Telepresence Exchange System. If the Video Endpoints or Support Bridges are not interoperable with the Orange Telepresence Exchange System for any reason (including, without limitation, the manufacturer's decision to make the Video Endpoints or video bridges non-interoperable with the Orange Telepresence Exchange System), then Orange is not responsible for the unavailability of the Open Videopresence Community Service.

1.8 Orange Approved Video Endpoints and Bridges. Open Videopresence Community Service will only support the Video Endpoints and Supported Bridges listed in Exhibit A (Orange Approved Video Endpoints and Bridges) so long as: (a) an Obsolescent Event has not occurred in respect to such equipment, and (b) the manufacturers continue to make their Video Endpoints and Supported Bridges interoperable with the Orange Telepresence Exchange System. Certain Supported Endpoints may only be used for videoconference if the video interoperability agreement between Orange and the Partner permits the use of such Supported Endpoints. Orange may allow Customer to use Video Endpoints or video bridges not listed in Exhibit A on a case-by-case basis.

EXHIBIT A ORANGE APPROVED VIDEO ENDPOINTS AND BRIDGES

<table>
<thead>
<tr>
<th>Supported Endpoints / Bridges Model</th>
<th>Minimum Requirements</th>
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END OF SERVICE DESCRIPTION FOR OPEN VIDEOPRESENCE COMMUNITY SERVICE